



# MINUTES

## WATERTOWN POLICE COMMISSION REGULAR MEETING

WATERTOWN POLICE HEADQUARTERS  
195 FRENCH STREET  
WATERTOWN, CT  
WEDNESDAY, FEBRUARY 12, 2014, 7:00 P.M.

**1. Convene Regular Meeting**

Chairman Jack Walton called the meeting to order at 7:00 p.m.

**2. Roll Call**

**PRESENT:** Jack Walton, Chairman  
Patricia Kropp  
Gary Lafferty  
William Muccino

**ABSENT:** Thomas Walsh

**ALERNATES** Michael Brown

**ABSENT:** Richard Rossi

**OTHERS PRESENT:** John Gavallas, Police Chief  
Robert Desena, Deputy Police Chief

Michael Brown sat in for Thomas Walsh.

**3. Public Participation - none**

**4. Minutes Approval**

**a. Regular Meeting – January 8, 2014**

Motion: (Jack Walton sec. Michael Brown) to accept meeting minutes dated January 8, 2014.

Discussion: none

Aye: 4 Walton, Lafferty, Muccino, Brown

Nay: 0

Abstain: 1 Kropp

Motion passes

**5. Correspondence**

**6. Unfinished Business Updates**

**a. Update on Northfield Road traffic complaint.**

**Police Chief John Gavallas** He wrote a letter to Public Works and they went out and looked at the area and determined that it could be corrected with a major road project. A memo was hand delivered to him to call us back and to discuss the problem.

**b. Update on approved signs on Sylvan Lake Road at Norway Street.**

**Police Chief Gavallas** The warning for a stop sign was installed and was positive with the residents.

**7. New Business**

**a. Nomination and Election of Officers.**

**William Muccino** I would like to nominate Jack Walton as **Chairman**.

Are there any other nominations?

Hearing none.

Motion passed unanimously

Jack Walton is declared as **Chairman**.

**Patricia Kropp** I would like to nominate Gary Lafferty as **Vice Chairman**.

Are there any other nominations?

Hearing none.

Motions passed unanimously

Gary Lafferty is declared as **Vice Chairman**.

**Patricia Kropp** I would like to nominate Jack Walton as **Secretary**

Are there any other nominations?

Hearing none.

Motions passed unanimously

Jack Walton is declared as **Secretary**.

**b. Approval of traffic plan to be forwarded to D.O.T. for the March 15, 2014  
“Shamrock Shuttle”.**

**Discussion: Patricia Kropp** Shouldn't we consult the Chief.

**Police Chief John Gavallas** We make a request before the State DOT for a traffic closure for the town like we do with the parade each Memorial Day. We send it in advance of getting approval and they then notify the legal authorities and then the commission approves it. We sent you the request dated February 3<sup>rd</sup>. It has been successful the last two years.

Motion: (Gary Lafferty sec. Patricia Kropp) to approve the traffic plan to be forwarded to D.O.T.

Motion passed unanimously

**c. Approval of traffic plan for “Revolution 3 Triathlon” scheduled for May 31, 2014  
to June 1, 2014 on state Route 63.**

Motion: (Patricia Kropp sec. Michael Brown) to accept traffic plan.

Discussion: **Patricia Kropp** Do they ride single file and adhere to that.

**Police Chief John Gavallas** It is very structured and planned. It involves traffic control for the State Police and Middlebury.

Motion passed unanimously

**8. Chairman's Report – none**

**9. Chief's Report**

**a. February 2014 – Monthly Department Activity Report**

The Police Chief passed out the report to commission members.

**Jack Walton** Asked for an update on the cameras.

**Police Chief John Gavallas** They are ordered and paid for. I am waiting to hear from the Northeast represent to come in to train the officers and set up the cameras.

**Patricia Kropp** I want to apologize for missing a couple of meetings due to a family situation.

**10. Adjournment**

MOTION: (Jack Walton sec. William Muccino) to adjourn the Regular Meeting at 7:30 p.m.

Discussion: none

Motion passes unanimously

Respectfully submitted,

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Jack Walton, Chairman  
Watertown Police Commission