

TOWN OF WATERTOWN, CONNECTICUT

STATE SINGLE AUDIT REPORT

JUNE 30, 2014

TOWN OF WATERTOWN, CONNECTICUT

STATE SINGLE AUDIT REPORT

JUNE 30, 2014

TABLE OF CONTENTS

| | |
|--|-----|
| Independent Auditors' Report on Compliance for Each Major State Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act | 1-3 |
| Schedule of Expenditures of State Financial Assistance | 4-5 |
| Notes to Schedule of Expenditures of State Financial Assistance | 6-7 |
| Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> | 8-9 |
| Schedule of Findings and Questioned Costs | 10 |



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**Independent Auditors' Report on Compliance for Each Major State Program;
Report on Internal Control Over Compliance; and Report on the Schedule of
Expenditures of State Financial Assistance Required by the State Single Audit Act**

To the Members of the Town Council
Town of Watertown, Connecticut

Report on Compliance for Each Major State Program

We have audited the Town of Watertown, Connecticut's compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the Town of Watertown, Connecticut's major state programs for the year ended June 30, 2014. The Town of Watertown, Connecticut's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its state programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the Town of Watertown, Connecticut's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the Town of Watertown, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the Town of Watertown, Connecticut's compliance.

Opinion on Each Major State Program

In our opinion, the Town of Watertown, Connecticut, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2014.

Report on Internal Control over Compliance

Management of the Town of Watertown, Connecticut, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town of Watertown, Connecticut's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Watertown, Connecticut's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Watertown, Connecticut, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town of Watertown, Connecticut's basic financial statements. We issued our report thereon dated December 30, 2014, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.

Blum, Shapiro & Company, P.C.

West Hartford, Connecticut
December 30, 2014

**TOWN OF WATERTOWN, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2014**

| <u>State Grantor/Program Title</u> | <u>State Grant Program Core-CT Number</u> | <u>Expenditures</u> |
|---|---|---------------------|
| Department of Economic and Community Development | | |
| Small Town Economic Assistance Program (STEAP) | 12052-ECD46000-42411-149 | \$ <u>96,940</u> |
| Department of Education | | |
| Youth Services Bureau - Enhancement | 11000-SDE84000-16201 | 6,014 |
| Child Nutrition State Matching Grant | 11000-SDE64000-16211 | 11,660 |
| Health Foods Initiative | 11000-SDE64000-16212 | 23,866 |
| Adult Education | 11000-SDE64000-17030 | 5,092 |
| Health Services | 11000-SDE64000-17034 | 34,564 |
| Bilingual Education | 11000-SDE64000-17042 | 2,097 |
| School Breakfast | 11000-SDE64000-17046 | 15,442 |
| Youth Services Bureau | 11000-SDE64000-17052 | 13,850 |
| High Quality Schools & Common Core Implementation | 12052-SDE64370-43538 | <u>27,291</u> |
| Total Department of Education | | <u>139,876</u> |
| Connecticut State Library | | |
| Historic Documents Preservation Grants | 12060-CSL66094-35150 | <u>4,000</u> |
| Office of Policy and Management | | |
| Payment in Lieu of Taxes (PILOT) on State-Owned Property | 11000-OPM20600-17004 | 31,976 |
| Reimbursement of Property Taxes - Disability Exemption | 11000-OPM20600-17011 | 1,636 |
| Property Tax Relief for Elderly and Totally Disabled Homeowners | 11000-OPM20600-17018 | 194,974 |
| Property Tax Relief for Elderly Homeowners - Freeze Program | 11000-OPM20600-17021 | 1,334 |
| Property Tax Relief for Veterans | 11000-OPM20600-17024 | 27,808 |
| Local Capital Improvement Program | 12050-OPM20600-40254 | 270,979 |
| Municipal Grants-In-Aid | 12052-OPM20600-43587 | <u>604,064</u> |
| Total Office of Policy and Management | | <u>1,132,771</u> |

(Continued on next page)

**TOWN OF WATERTOWN, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2014**

| <u>State Grantor/Program Title</u> | <u>State Grant Program Core-CT Number</u> | <u>Expenditures</u> |
|--|---|----------------------|
| Department of Emergency Services and Public Protection | | |
| Telecommunications Fund | 12060-DPS32740-35190 | \$ <u>3,025</u> |
| Department of Social Services | | |
| Medicaid | 11000-DSS60000-16020 | <u>12,654</u> |
| Department of Transportation | | |
| Town Aid Road - STO | 13033-DOT57000-43459 | <u>326,665</u> |
| Total State Financial Assistance Before Exempt Programs | | <u>1,715,931</u> |
| Exempt Programs | | |
| Office of Policy and Management | | |
| Mashantucket Pequot and Mohegan Fund Grant | 12009-OPM20600-17005 | 82,610 |
| Municipal Video Competition | 12060-OPM20600-35362 | <u>17,464</u> |
| Total Office of Policy and Management | | <u>100,074</u> |
| Department of Education | | |
| Public School Transportation | 11000-SDE64000-17027 | 152,153 |
| Educational Cost Sharing | 11000-SDE64000-17041-82010 | 11,869,404 |
| Excess Costs Student Based and Equity | 11000-SDE64000-17047 | 803,458 |
| Nonpublic School Transportation | 11000-SDE64000-17049 | <u>29,921</u> |
| Total Department of Education | | <u>12,854,936</u> |
| Department of Administrative Services | | |
| School Construction Grants | 13009-DAS27636-40896 | 142,541 |
| School Construction Grants | 13010-DAS27636-40901 | <u>548,926</u> |
| Total Department of Administrative Services | | <u>691,467</u> |
| Total Exempt Programs | | <u>13,646,477</u> |
| Total State Financial Assistance | | <u>\$ 15,362,408</u> |

The accompanying notes are an integral part of this schedule

**TOWN OF WATERTOWN, CONNECTICUT
NOTES TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2014**

NOTE 1 - BASIS OF PRESENTATION

The accompanying schedule of expenditures of state financial assistance (the Schedule) includes the state grant activity of the Town of Watertown, Connecticut, under programs of the State of Connecticut for the year ended June 30, 2014. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. Because the Schedule presents only a selected portion of the operations of the Town of Watertown, Connecticut, it is not intended to, and does not, present the financial position, changes in fund balance, changes in net position or cash flows of the Town of Watertown, Connecticut.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Watertown, Connecticut, conform to accounting principles generally accepted in the United States of America as applicable to governmental organizations. The information in the Schedule is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Expenditures reported on the Schedule are presented on the modified accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity and, accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule.

NOTE 3 - LOAN PROGRAMS

In accordance with Section 4-236-23(a)(4)(F) of the Regulations to the State Single Audit Act, the notes to the Schedule shall include loans and loan activities. The following is a summary of the various loan program activity for the year ended June 30, 2014:

Department of Environmental Protection:

The State of Connecticut Department of Environmental Protection has provided Clean Water financing in the form of serial notes to the City of Waterbury, Connecticut, for sewage treatment plant upgrades. The Town of Watertown, Connecticut, is responsible for \$9,026,538 (10.166%) of the capital cost of the Sewer Treatment Plant Upgrade Project. The Town of Watertown, Connecticut, will pay its proportionate share of the project costs through the repayment of 2% serial notes directly to the State of Connecticut.

| <u>State of Connecticut Serial Notes</u> | <u>Year of Issue</u> | <u>Maturity Date</u> | <u>Interest Rate</u> | <u>Original Issue Amount</u> | <u>Balance June 30, 2014</u> |
|--|--------------------------|--------------------------|--------------------------|--------------------------------------|--------------------------------------|
| CWF 201-D-1 | 2001 | 7-31-16 | 2.0% | \$ 616,135 | \$ 75,552 |
| CWF 201-C-2 | 2001 | 6-30-20 | 2.0 | 8,085,318 | 2,487,791 |
| CWF 201-P | 2001 | 8-31-14 | 2.0 | <u>325,085</u> | <u>2,709</u> |
| Total State of Connecticut Serial Notes | | | | \$ <u>9,026,538</u> | \$ <u>2,566,052</u> |

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Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Members of the Town Council
Town of Watertown, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Watertown, Connecticut, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Town of Watertown, Connecticut's basic financial statements, and have issued our report thereon dated December 30, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Watertown, Connecticut's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Watertown, Connecticut's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Watertown, Connecticut's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Watertown, Connecticut's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Town of Watertown, Connecticut's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Watertown, Connecticut's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Blum, Shapiro & Company, P.C.

West Hartford, Connecticut
December 30, 2014

**TOWN OF WATERTOWN, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2014**

I. SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? _____ yes X no
- Significant deficiency(ies) identified? _____ yes X none reported

Noncompliance material to financial statements noted? _____ yes X no

State Financial Assistance

Internal control over major programs:

- Material weakness(es) identified? _____ yes X no
- Significant deficiency(ies) identified? _____ yes X none reported

Type of auditors' report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? _____ yes X no

The following schedule reflects the major programs included in the audit:

| State Grantor and Program | State Core-CT Number | Expenditures |
|----------------------------------|----------------------|--------------|
| Office of Policy and Management: | | |
| Municipal Grants-In-Aid | 12052-OPM20600-43587 | \$ 604,064 |
| Department of Transportation: | | |
| Town Aid Road - STO | 13033-DOT57000-43459 | 326,665 |

Dollar threshold used to distinguish between type A and type B programs: \$200,000

II. FINANCIAL STATEMENT FINDINGS

No matters were reported.

III. STATE FINANCIAL ASSISTANCE FINDINGS AND QUESTIONED COSTS

No matters were reported.