

WATERTOWN POLICE DEPARTMENT
195 French Street
Watertown, CT 06795
Telephone: (860) 945-5200 - Fax: (860) 945-4847

REQUEST FOR COPY OF POLICE REPORT

Copies of all police reports are available after a written request form is submitted.
The cost for copies is \$0.50 per page. Copies of digital media subject to our current price list.

Approximately FIVE (5) business days are needed to process all requests.
All requests will be available in Records - Monday through Friday, 8:00 a.m. to 5:00 p.m.

Connecticut State Law (CGS 1-210) limits the release of certain reports and/or information.
The types of reports that may be subject to this limitation are:

PENDING CASES	MEDICAL REPORTS
STATEMENTS OF WITNESSES*	INVESTIGATORY TECHNIQUES
SEXUAL ASSAULT VICTIMS	ARREST REPORTS
UNCORROBORATED ALLEGATIONS OF CRIMINAL ACTIVITY	
INFORMATION TO BE USED IN PROSPECTIVE LAW ENFORCEMENT ACTION	
ARREST RECORDS ON JUVENILE	

**Anyone may get a copy of their own statement*

<u>REQUEST FOR REPORT</u>	
Requested by: _____	Phone: _____
Address: _____	E-Mail: _____
Type: ACCIDENT () OTHER ()	CASE # _____
DATE OF REPORT: ___/___/___	NAME: _____

<u>REPORT REQUEST STATUS</u>	
AVAILABLE ()	TOTAL PAGES: _____ COST: \$ _____
Authorized by: _____	
NOT AVAILABLE ()	
Reason: Case Pending () Other () _____	
(Describe Reason)	

